

### **Financial Accounting I**

Students taking Financial Accounting I will be involved in accounting theory and its applications. In addition, there will be an in-depth study of the nature of assets and liabilities such as: cash, receivables, short-term investments, inventories, plant & equipment, intangibles and the preparation of financial statements. During the semester, emphasis will be placed on journal entries, posting, preparation of month-end financial statements as well as closing and adjusting entries.

### **Healthcare Law and Ethics**

This course will introduce for discussion a variety of ethical issues that healthcare professionals may encounter during the course of their careers. Emphasis will be placed on the importance of ethical and professional behavior in the healthcare workplace. In depth discussions, textbook assignments and role playing will provide guidance to students in how to successfully manage patient relationships, protect patient privacy in compliance with the Health Insurance Privacy and Accountability Act as well as understand the distinct job responsibilities of the myriad of employees who comprise the typical healthcare organization.

### **Digital Imaging**

This course combines concepts and practical skills in the field of digital imaging. Students will explore photo manipulation techniques, color layout and design for web pages, interface design and printed media. Students will plan, execute and layout professional level projects using a full range of digital technology.

### **Introduction to Business Ventures**

This course allows students to explore a variety of industries of interest to them. The structure of the organizations, competitive activity, consumer attitudes as well as the job functions needed to make each successful will be examined. Students will engage in group discussions regarding the importance of the industry to the consumer and the economy. Students will complete this introductory course with a broad knowledge that can be streamlined to a specific industry in courses that follow.

### **Computer Forensics**

This course is an introduction to techniques and tools used by computer forensics technicians. Raise your level of security knowledge and explore digital media, past and current operating systems, and computer hardware. Become familiar with forensics software tools in order to identify, preserve, recover, analyze and present facts and opinions regarding electronic information.